West Virginia Board of Examiners for Speech-Language Pathology and Audiology

**May 15, 2025**

**Time: 5:30 PM Board Meeting**

**Location: Video Conference Meeting Board Office**

**99 Edmiston Way – Suite 214**

**Buckhannon, WV 26201**

**Present: Board President, Vickie Pullins**

**Board Secretary, Amber Settles**

**Board Member, Dr. Michael Zagarella**

**Board Member, Heather Waselchalk**

**Board Member, Amanda Bonner**

**Board Member, Ruth Rowan**

**Board Attorney, Joanne Vella**

**Executive Director, Pamela Coughlin**

The May 15, 2025, meeting of the West Virginia Board of Speech-Language Pathology and Audiology was called to order at the Board office at 99 Edmiston Way, Buckhannon, West Virginia, via Zoom at 5:30 PM by Board President Vickie Pullins. Agenda and Zoom invitation were put on the Boards website for the public to attend via telephone.

Amber Settles made a motion to approve the agenda. Amanda Bonner seconded the motion. Motion carried.

Ruth Rowan made a motion to approve board meeting minutes for January 21, 2025. Amber Settles seconded the motion. Motion carried.

Heather Waselchalk made a motion to approve Pcard for December 2024, January, February and March 2025. Amanda Bonner seconded the motion. Motion carried.

Dr. Michael Zagarella made a motion not to sponsor the Mountain State Conference for Disabilities. Amanada Bonner seconded the motion. Motion carried.

Pam Coughlin reviewed the continuing education audit. Dr. Michael Zagarella recommended to send a certified letter to the employer and to the licensees that have not sent all the continuing education to the Board. As for the discipline for the licensees that were short on continuing education, the Board agreed to have the licensees to take an extra hour of ethics and pay a $75 late fee.

Pam Coughlin reviewed the FY 2026 Budget with Board. Ruth Rowan made a motion to accept the Budget for FY 2026. Heather Waselchalk seconded the motion. Motion carried.

Pam Coughlin asked the Board if a Hearing Aid Dealer could supervise 2 trainees and due to the Legislative Rule §8-1-4-8, we cannot make an exemption.

Pam Coughlin informed the Board the Background Check has been added to our Practice Act and the process has been started with State Police and FBI.

Pam Coughlin informed the Board the Interstate Compact software approval has been submitted to the WV Office of Technology for approval.

Amanda Bonner made a motion to go into Executive Session. Amber Settles seconded the motion. Motion carried.

Dr. Zagarella motioned to come out of Executive Session. Ruth Rowan seconded the motion. Motion carried.

Dr. Zagarella made a motion dismiss complaint #5 for no probable cause. Ruth Rowan seconded the motion. Motion carried.

Dr. Zagarella made a motion to have Pam Coughlin follow up on the status of company license for complaint #5. Amber Settles seconded the motion. Motion was carried.

Amber Settles made motion to adjourn. Amanda Bonner seconded motion. Motion carried.

Shape

Description automatically generated with medium confidenceRespectfully submitted,

Pamela Coughlin, Executive Director

for

Amber Settles, Board Secretary